

## **Minutes of the Annual General Meeting of Llanishen Parochial Hall Management Committee, held at The Hall / Y Neuadd, Llanishen, on 2<sup>nd</sup> February 2012.**

### **2011 Committee Members Present:**

Jocelyn Hickling (Chair), Debby Blakebrough (Vice-chair), Jeff Edgson (Treasurer), George Weston (Secretary), Martin Sullivan, Muriel Jones,

### **Apologies:**

Angela Paley, Babs Hempstead

There were three members of the public in attendance.

### **Introduction:**

Jocelyn opened the meeting by welcoming those attending and stated that, as in previous years, the business of the AGM would be confined to the Chairman's report, Treasurer's report and nominations/elections for the 2012 hall management committee.

### **Chairman's Report:**

Jocelyn reported on the activities, events and issues of 2011.

Generally, it was another successful year considering the current economic climate. Clubs and regular activities are summarised below and continue to be well supported. A new fitness-yoga group has started this year and is proving successful. Salsa classes also started during 2011 but unfortunately did not continue due to the personal circumstances of the leaders.

### **Regular activities:**

#### **Mondays:**

Circuit training

#### **Tuesdays:**

(a) Soft-play sessions – still going strong, despite Sue Mossman having had a difficult year, health-wise. Mums have stepped into the breach and soft-play continues to be successful.

(b) Youth club – now from 6 to 8 pm. Very well supported and led by volunteers and the Monmouthshire Youth Service.

About 25 children attend each week.

#### **Thursdays:**

Children's Art and adult Pottery clubs, plus fitness-yoga.

#### **Fridays:**

Indoor bowls and Whist Drive.

**Events:**

The hall hosted the following events during 2011:

Mexican night with Poco Latino

Pantomime

The three-village challenge

Old-time Music-hall (in aid of Help for Heroes)

Beer and skittles nights (two events, during holiday closures of pub)

Bonfire and fireworks night

Christmas dinner

“Village Star” event and craft sale

Wedding reception

Wedding-anniversary and birthday parties

Soft-play parties

Brownies sleep-over weekend

**Opportunities, issues and challenges:**

**Hall Hire** - Evenings are pretty well committed apart from

Wednesdays. We need to encourage more day-time use.

However, recently we have had bookings from Monmouthshire County Council and Kaleidoscope for meetings, training sessions, team-building events, etc. We also need to publicise the “Whatever” inflatable for parties for older children.

**Maintenance** – an ongoing commitment. The hall is well used and is showing signs of it! Annual spring maintenance days are now being arranged to keep things safe and serviceable.

**Energy costs** – Recent high oil bills galvanised the committee into seeking a more cost-effective and ecologically-friendly solution. This was resolved by the installation of two air-exchange heaters in the main hall. The under-floor heating in the main hall is now turned off, resulting in much less use of oil. A grant of £500 was provided by Trellech United Community Council towards the cost of the new units. Generally, however, we have noted that grant money is becoming much more difficult to obtain.

Jocelyn concluded by expressing thanks to all committee members, to users of the hall and for the community for supporting events and fundraisers.

**Treasurer’s report:**

Jeff gave a comprehensive presentation of the financial situation for the hall’s financial year (Jan-Dec 2011) and also distributed copies of pre-examined accounts for the year.

Total income was £14,512.10 (last year was £13,755.25).  
Expenditure was £12,170.91 (last year, £13,767.43)  
Surplus of income over expenditure was £1,541.19 over the year.  
Capital expenditure amounted to £6,063.75 and was solely to pay for the new air-exchange heating units (this was reduced by £500 by a grant from the Community Council).  
Account balances at year-end were as follows:  
General (current) account: £8,551.88  
Capital account: £6,784.97.  
Total funds in hand (current and capital accounts) at year-end were £15,336.85.

Club income for the year was £3,024.05 (last year, £2,362.79)

Private hire provided an income of £1,714.50 (last year £1,027.50).  
Soft-play (weekly sessions and parties) brought in £4,529.14 (last year, £4,506.71).

Overall, the hall's finances remain buoyant and have improved since last year.

### **Election of 4 Elected Members for 2012 Committee:**

George explained the procedure for voting for the four elected members, as required by the charity's constitution, and asked for nominations.

The current three elected members put their names forward for re-election: Jocelyn Hickling, Martin Sullivan and Debby Blakebrough.

There was one volunteer for the fourth post, Glenn Hall, who was duly elected and was welcomed to the committee.

The new committee then met and agreed that the following posts would be allocated as shown below:

Chair: Jocelyn Hickling (elected)

Vice-chair: Debby Blakebrough (elected)

Treasurer: Jeff Edgson (appointed – Youth Club)

Secretary: George Weston (appointed – Community Council)

All appointed (representative) members from the 2011 committee will continue to represent their organisations and user groups in 2012.

### **Next Meeting:**

**The date of the first ordinary meeting of the 2012 committee will be on Thursday 23<sup>rd</sup> February 2012, 7.45 pm, at The Hall.**