

**Minutes of the Annual General Meeting of Llanishen Parochial  
Hall Management Committee, held at The Hall / Y Neuadd,  
Llanishen, on 26<sup>th</sup> January 2011.**

**2010 Committee Members Present:**

David Jones (Chairman), George Weston (Secretary), Jocelyn Hickling (Treasurer), Debby Blakebrough (Vice-chair), Martin Sullivan, Babs Hempstead, Muriel Jones, Jeff Edgson

**Apologies:**

Angela Paley

There were four members of the public in attendance.

**Introduction:**

David opened the meeting by welcoming those attending and stated that, as in previous years, the business of the AGM would be confined to the Chairman's report, Treasurer's report and nominations/elections for the 2011 hall management committee.

**Chairman's Report:**

David reported on the activities, events and issues of 2010.

Clubs and regular activities are summarised below and continue to be well supported.

**Mondays:**

Circuit training - 10 regular attenders

**Tuesdays:**

(a) Soft-play sessions – attendance slightly down on last year but still popular. The bouncy castle has been in service for something like 15 years and has recently been repaired. A replacement will be required soon. Many thanks to Sue Mossman and Pete Ward for their help running the sessions.

(b) Youth club – 2 sessions per evening - 20 members of the junior club and 10 seniors. A new youth leader from Monmouthshire Youth Service, Rory, has been appointed. The youth club won an award in 2010. Many thanks to all the volunteer helpers.

**Thursdays:**

Art and Pottery clubs. (Looking for additional members)

**Fridays:**

Indoor bowls and Whist Drives.

**Events:**

The hall hosted the following events during 2010:

Pantomime

Old-time Music-hall (in aid of Help for Heroes)

Monmouth Players (musical play)

Beer and skittles nights (two events, during holiday closures of pub)

Bonfire night – despite the weather!

Christmas dinner

The North Singers (in aid of charity)

Prolapse's "Rock yer sox off" night, (hall fund-raiser).

**Issues during 2010:**

**Drains** – Problem finally diagnosed and repaired after many call-outs over the past five years, all of which have cost the hall money. The final repair was covered by the hall's insurance policy.

**Alcohol Licence** – The hall committee took advantage of the recent change in licensing legislation and has now obtained a permanent licence, which allows alcohol sales to be made during the hall's licensing hours. This makes life much easier – and cheaper – when organising events.

**Maintenance** – Our five-yearly electrical test revealed several items which required attention. These, plus other electrical problems, were rectified at the cost of approximately £1,000. There will be a need to attend to some building repairs in 2011, including the front fascia panel, door-handles, loose tiles, etc.

**Sports court** – Several attempts were made to apply for funding but to date, none have been forthcoming. We have planning permission and will therefore continue with our quest for funding.

**Energy costs** – We are looking into alternative forms of energy, in order to try and reduce heating bills.

David concluded by stating that, reluctantly, he was standing down from the committee for this year, due to personal circumstances. He thanked the committee and all the volunteers who had contributed to yet another successful year. David received a vote of thanks for his chairmanship.

**Treasurer's report:**

Jocelyn gave a comprehensive presentation of the financial situation for 2010 and also distributed copies of pre-examined accounts for the year.

Total income was £13,755.25 and expenditure was £13,767.43 resulting in a (very!) small deficit of £12.18 over the year.

She explained that this was just the current account; the capital account remains untouched this year. Major items of expenditure were heating oil, electricity, insurance and maintenance, as outlined in the Chairman's report.

Total funds in hand (current and capital accounts) at year-end were £20,290.16.

Club income for the year was £2,362.79, the majority of which was from Youth Club subscriptions.

Bar sales exceeded expenditure by £2,015.68.

Private hire provided an income of £1,027.50 and soft-play (weekly sessions and parties) brought in £4,506.71.

Regular cleaning now takes place in order to keep the hall as attractive as possible for hirers.

Overall, the hall's finances remain buoyant, with repeat business resulting from hirers and users recommending the hall to others.

### **Election of 4 Elected Members for 2011 Committee:**

George explained the procedure for voting for the four elected members, as required by the charity's constitution, and asked for nominations.

Three elected members put their names forward for re-election: Jocelyn Hickling, Martin Sullivan and Debby Blakebrough.

There were no volunteers for the fourth post, which will be held in abeyance until the 2012 AGM.

The new committee then met and agreed that the following posts would be allocated as shown below:

Chair:	Jocelyn Hickling (elected)
Vice-chair:	Debby Blakebrough (elected)
Treasurer:	Jeff Edgson (representative)
Secretary:	George Weston (representative)

All representative members from the 2010 committee will continue to represent their organisations and user groups in 2011.

### **Next Meeting:**

**The date of the first ordinary meeting of the 2011 committee will be on Wednesday 16<sup>th</sup> February 2011, 7.00 pm, at The Hall.**