

**Minutes of the Annual General Meeting of Llanishen Parochial  
Hall Management Committee, held at The Hall / Y Neuadd,  
Llanishen, on 29<sup>th</sup> January 2009.**

**2008 Committee Members Present:**

David Jones (Chairman), George Weston (Secretary), Jocelyn Hickling (Treasurer), Babs Hempstead, Andi Francis, Debby Blakebrough, Muriel Jones, Martin Sullivan.

(There were 11 members of the public in attendance.)

**Apologies:**

None

**Introduction:**

The Chairman opened the meeting by welcoming those attending and stated that, as in previous years, the business of the AGM would be confined to the Chairman's report, Treasurer's report and nominations/elections for the 2009 hall management committee. The Secretary then explained the procedure for the election of four elected members, as required by the charity's constitution, and asked for nominations.

Four candidates put their names forward for election:

David Jones, Jocelyn Hickling, Martin Sullivan and Debby Blakebrough, all of whom were elected members of the 2008 committee.

There being no additional candidates, all four were duly re-elected for 2009.

Representative members will be appointed at the next ordinary meeting of the committee.

**Chairman's report:**

David reminded the meeting of the achievements and events of 2008.

The bike track and amphitheatre were brought into use and the boys who put a great deal of effort into the design and construction of the track were publicly thanked in a press statement made by the Chairman of Monmouthshire County Council's Planning Committee.

New pottery kit had been purchased for the Art/Pottery groups, including a kiln. A letter had been received from the children who attend this group, thanking the committee for the equipment, which is being put to good use on a weekly basis.

Due to the popularity of the Art/Pottery groups, there is now a waiting list to join!  
The youth club goes from strength to strength and attracts over 30 children weekly.  
Soft-play sessions now run throughout the whole day on Tuesdays, due to high demand, with 35 to 40 children participating.

Regular activities include:

Keep-fit/circuit training (Mondays)

Soft-play (Tuesdays all day)

Youth club (Tuesday evenings)

Badminton (Thursdays)

Indoor bowls (Friday afternoons)

Whist drive (First and second Friday evenings in the month)

The only evening currently free is Wednesday.

Events during the last year included:

Llanishen pantomime

Black Tie and Tiara party

Ceilidh (in aid of breast cancer)

Nov 5<sup>th</sup> bonfire and firework party

Christmas dinner

Theatre productions

Wedding parties

Chess tournament

Children's and adults' parties

Church meetings and services

The new hall website [www.llanishenhall.org.uk](http://www.llanishenhall.org.uk) which was kindly designed and brought into service free-of-charge by Jeff Edgson, continues to generate enquiries and bookings. There is an ongoing programme to re-design the website, which is being undertaken by Steve McNally, who has also taken on the re-design of the hall booklet – again on a free-of-charge basis. A vote of thanks to Jeff and Steve was given.

David took the opportunity to thank the committee, the friends of the hall and all who have helped out during the year, for all their hard work. David emphasised the fact that hirings bring in a great deal of income, which helps to fund the requirements of the regular user groups, thus directly benefiting the residents of the Three Parishes.

### Treasurer's report:

Jocelyn gave a comprehensive presentation of the financial situation for 2008 and also distributed copies of pre-examined accounts for the year.

Total income was £14,824.57 and expenditure was £12,935.84, providing a surplus of £1,888.73, all of which were increases on the previous year. Major items of expenditure were heating oil, bar supplies, electricity and insurance. Total funds in hand at year-end were £20,991.23.

Hire fees have been increased during the current winter on account of the cold weather and the increased price of oil in the latter part of 2008. The increase in hire fees has not resulted in a decrease of bookings, which in fact have exceeded all previous years.

The weekly soft-play sessions continue to be the hall's biggest money-spinner, closely followed by soft-play parties, private hire and youth club contributions. The "Whatever" teenagers' inflatable activity centre is in use on most youth club evenings and has also generated income of over £800 from private hire.

Bar sales made a surplus over expenditure (including temporary licences) of well over £600.

Major items of capital expenditure were the purchase of the pottery kiln and the re-decoration of the interior of the main hall, foyer, art room and committee room.

Owing to the increased popularity of the hall and its facilities, cleaning and grounds maintenance has been outsourced during 2008. However, these items could be easily brought back in-house should the financial situation deteriorate. Current usage and income indicate that this should not be necessary in the near future.

Overall, the hall's finances remain buoyant and repeat-bookings are becoming commonplace, with delighted users recommending the hall to others.

The Chairman then declared the Annual General Meeting closed.

### Next Meeting:

**The date of the first ordinary meeting of the 2009 committee was agreed as Thursday 26<sup>th</sup> February 2009, 7.30 pm, at The Hall / Y Neuadd, Llanishen. Future meetings will be scheduled for the last Thursday in each month, unless advised otherwise.**