

Minutes of the Annual General Meeting of Llanishen Parochial Hall Management Committee, held at The Hall / Y Neuadd, Llanishen, on 23rd January 2008.

2007 Committee Members Present:

David Jones (Chairman), George Weston (Secretary), Jocelyn Hickling (Treasurer), Babs Hempstead, Joyce Morgan, Alan Evans, Gill Meeks, Andi Francis.

Apologies:

None

Introduction:

The Chairman opened the meeting by welcoming those attending and stated that, as in previous years, the business of the AGM would be confined to the Chairman's report, Treasurer's report and nominations/elections for the 2008 hall management committee. The Secretary then explained the procedure for the election of four elected trustees, as required by the charity's constitution.

Chairman's report:

David stated that 2007 had been an exciting year, during which time much had been achieved. Telephone and broadband internet services have been provided, which will form the backbone for new facilities currently in progress, such as a hall website, an automated booking system and the remote control of the hall's heating system. We also plan to obtain a full alcohol licence, rather than rely on temporary licences. Communications are always a problem, and to improve matters in this direction, a local resident who works for a large marketing agency has been approached and has kindly agreed to help the committee to market the hall's activities more effectively.

New facilities and equipment provided during the past year include a marked-out and sealed floor for badminton and five-a-side football, provision of badminton equipment and an air-hockey table (courtesy of Monmouthshire County Council), and also the purchase of a new inflatable activity centre suitable for older children and teenagers. Clubs, societies and activity groups continue to be formed, resulting in the hall now being used most days of the week, as follows:

Mondays: Aerobics/keep-fit,

Tuesdays: Soft-play and Youth Club,

Wednesdays: Currently free but watch this space!

Thursdays: Four art and pottery groups catering for all ages,
Fridays: Indoor bowls and Whist Drives,
Weekends: private hire and adults'/children's parties

Fund-raising events during 2007 included the annual pantomime, the bonfire night party (Llanishen's biggest-ever bonfire!) and the August Bank Holiday "Chill Day".

Outside of the hall, much has been achieved also.

Previous plans for simply levelling the field were shelved in favour of a new multi-activity sports and recreation centre, for which full planning permission was obtained. Two of the new facilities - the amphitheatre and bike-adventure area – were fully sponsored by two local residents and are currently in course of construction. Works are currently suspended during the wet weather but will be recommenced in the spring. Designs and quotations for a multi-sports court and "trim-trail" have been commissioned and a grant application has been submitted for funding of these projects.

Land-drainage around the hall building had been unsatisfactory since the hall had been constructed. A quotation was received for rectifying the situation but this proved to be too expensive. Instead, local expertise was obtained and the job was completed successfully using local voluntary labour at a much-reduced cost.

A solution to the ongoing effluent leakage on to the field has now been agreed and works should be undertaken during March of this year to rectify the problem.

All in all it has been a very busy year during which much has been achieved towards our aim of providing The Hall and its grounds with facilities that will be the envy of the rest of Monmouthshire!

Treasurer's report:

Jocelyn gave a comprehensive presentation of the financial situation for 2007 and also distributed copies of pre-audited accounts for the year. Total income was £9,998.22 and expenditure £9,257.06, providing a surplus of £741.16. Capital expenditure was just short of £6,000 and consisted of the contract for the marking-out of the hall floor and the purchase of the new inflatable.

Total funds in hand at year-end were £23,619.34.

Hire fees were increased slightly during the year to reflect costs but this has had no adverse effect on bookings, which remain buoyant.

Soft-play remains the hall's biggest money-spinner but the emphasis has now changed from weekly sessions to parties.

The hall's capital will shortly be moved from the existing account to one that provides a higher rate of interest.

All in all, the hall's finances are healthy. This situation has been achieved by prudent expenditure and also by donations, sponsorship and voluntary work from local residents.

Election of 2008 Committee:

Nominations were sought for membership of the committee for 2008. George explained that there were vacancies available for four elected members.

Nominations were received for the four elected posts as follows:

David Jones

Jocelyn Hickling

Richard Waterstone

Martin Sullivan

Debby Blakebrough

There being five candidates, an election was held. The results were scrutinised and confirmed by a volunteer, Mr Chriss Knight of Llanishen.

Votes cast were as follows:

Martin Sullivan 50

David Jones 44

Debby Blakebrough 44

Jocelyn Hickling 42

Richard Waterstone 13

The four members duly elected were Martin Sullivan, David Jones, Debby Blakebrough and Jocelyn Hickling.

The Chairman then declared the Annual General Meeting closed.

The new elected members then held a meeting at which they appointed representative members in accordance with the constitution.

Representative members appointed for 2008 are as follows:

George Weston Trellech United Community Council

Andi Francis Youth club and Soft-Play

Muriel Jones	Whist Drive and Indoor Bowls Club
Babs Hempstead	Pantomime, Art Clubs and Keep-fit group
(To be confirmed)	Parochial Church Council

All members listed above signed a declaration as trustees, as required by the constitution, that they accept and are willing to act in the trusts of the scheme of the charity. The secretary provided new members with copies of the charity's constitution.

Committee posts for 2008 were agreed as follows:

Chairman	David Jones
Vice-Chair	Debby Blakebrough
Treasurer	Jocelyn Hickling
Secretary	George Weston

The date of the first ordinary meeting of the 2008 committee was agreed as Wednesday 20th February 2008, 7.30 pm, at The Hall / Y Neuadd, Llanishen.

Actions:

Chairman to produce an agenda.

Secretary to provide copies of agenda to all members in advance of meeting.